

Board of Fire Commissioners
Fire District #2
Township of South Brunswick

Regular Meeting
Third Monday at 7:00 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA
August 16, 2021
7:00 PM

1. Call to Order and Pledge of Allegiance

2. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Home News & Tribune, The Princeton Packet, and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2021.

3. Roll Call

4. Public Comment

5. Approval of Minutes

A. July 19, 2021 Regular Meeting

6. Professional Reports

A. Fire Chief

B. District Coordinator

C. Insurance Chairman

D. Treasurer

E. Legislative

7. Old Business

A.

8. New Business

A. Discussion on Employee Payroll & Pension System

B. Discussion on New Aerial Timeline & Financing

C. Items Timely and Important

9. Voucher List

(See Attached)

10. Public Comment

11. Adjournment

Voucher List

<i>A</i>	Republic Services #689	108.72
<i>B</i>	Kleen-Tec Maintenance, LLC	455.00
<i>C</i>	Verizon Wireless	242.80
<i>D</i>	PSE&G Co.	1,939.53
<i>E</i>	Verizon	339.14
<i>F</i>	Ready Refresh	118.81
<i>G</i>	Alan Landscaping, LLC	668.75
<i>H</i>	Scott Smith	295.00
<i>I</i>	Fire and Safety Services, LTD	12,925.00
<i>J</i>	Fire and Safety Services, LTD	14,199.45
<i>K</i>	Monmouth Junction Vol. Fire Department	11,380.20
<i>L</i>	Malouf Chevrolet	1,161.51
<i>M</i>	New Pig Corporation	612.04
<i>N</i>	Donald C. Rodner, Inc.	631.25
<i>O</i>	Clarion Events, Inc.	373.00
<i>P</i>	Access Compliance, LLC	470.00
<i>Q</i>	Roadway Rescue, LLC	700.00
<i>R</i>	First Battalion Fire Fighting Equipment	4,745.00
<i>S</i>	Alizio Sealcoating, Inc.	6,180.00
<i>T</i>	The Nu-Con Group Inc.	11,590.00

REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
August 16, 2021

APPROVED

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Spahr at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. Kazanski
 Comm. Smith
 Comm. Wolfe
 Comm. Young
 Chairman Spahr

4. PUBLIC COMMENT

No one from the floor desired to address the Board.

5. APPROVAL OF MINUTES

A. July 19, 2021 Regular Meeting

Comm. Wolfe made a motion to approve the minutes of the July 19, 2021 regular meeting, seconded by Comm. Young.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

6. PROFESSIONAL REPORTS

A. Fire Chief's Report

Chief Scott Smith reviewed the Fire Department's July 2021 activity report (see attached).

Chief Smith reported that Eckert Fire Tactics gave a training presentation at Station 20 on July 22nd titled "Fireground Considerations."

Chief Smith reported that the Fire Department had a crew on stand-by at the Middlesex County Fair in East Brunswick on August 4th.

Chief Smith gave a follow-up regarding the use of the Township Deputy Fire Marshals as firefighters on emergency scenes. He reported that he was advised by Township administration on July 28th that the inspectors are covered when performing firefighting activities, but received subsequent notification on July 30th that it was the opinion of the FMBA attorney that the insurance coverage was insufficient. Chief Smith reported that the Deputy Fire Marshals will continue to not be used as firefighters until further notice.

Chief Smith reported that the second draft of the specs for the new aerial were reviewed by the truck committee and changes passed along to the Pierce salesman. Chief Smith reported that the salesman will make the updates to the spec and will have an engineering review performed. Chief Smith further reported that he anticipates receiving a price for the truck with the revised spec.

B. District Coordinator's Report

Coordinator Scott Smith reviewed the August 2021 Coordinator's Report (see attached).

C. Insurance Chairman's Report

Coordinator Smith reviewed the August 2021 Insurance Report (see attached).

D. Treasurer's Report

Comm. Young reported that there were no deposits since the last meeting.

Comm. Young reported that he distributed the latest financial reports to the Commissioner's mailboxes this afternoon.

E. Legislative Report

Comm Young reported that the next meeting of the State Association of Fire Districts will be held on September 16th and can be attended virtually on Zoom.

7. OLD BUSINESS

There was no old business to discuss.

8. NEW BUSINESS

A. Discussion on Employee Payroll & Pension System

Coordinator Smith reported that as discussed last month, the Township will process the Fire District's payroll using the District's Federal Tax ID #. Coordinator Smith reported that in communicating with the Township regarding this matter, he learned that a question was posed by Fire District #3 about moving their full-time employee from the Public Employee Retirement System (PERS) to the Police & Fire Retirement System (PFRS). The Township has subsequently forwarded information to all of the fire districts regarding the process to change pension systems for their employees.

Comm. Smith reported that there are increased benefits to employees when enrolled in PFRS as compared to PERS, specifically the pension amount upon retirement. Comm. Wolfe reported that the question about which pension system the Fire District Coordinator should be enrolled in was brought up years ago prior to his retirement from the position. After a discussion, it was decided that Coordinator Smith will conduct research on the matter and follow-up with the other fire districts to determine their course of action.

B. Discussion on New Aerial Timeline & Financing

Comm. Young reviewed a timeline of events for the anticipated acquisition of a new aerial truck, and also reviewed the capital reserve inventory with long-term replacement schedule. Comm. Young also gave a very early look at the preliminary 2022 proposed budget.

C. Items Timely and Important

There were no items Timely and Important to discuss.

9. VOUCHER LIST

Comm. Young reported that the voucher list has been amended to include two additional items; Item U to McMaster Carr in the amount of \$293.32; and Item V to Trugreen in the amount of \$443.41.

Comm. Smith made a motion to approved the voucher list as amended, seconded by Comm. Wolfe.

Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

10. PUBLIC COMMENT

No one from the floor desired to address the Board.

11. ADJOURNMENT

Comm. Young made a motion to adjourn seconded by Comm. Smith and by a voice vote all voted in affirmative. Meeting adjourned at 7:58 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
July 2021

INCIDENT RUNS

Structure Fires
2 Vehicle Fires
Dumpster/Compactor/Trash/Refuse Fires
2 Trees, Brush, Grass, Mulch Fires
2 Fires, Other
1 Vehicle Extrications (Jaws)
4 Motor Vehicle Accident (No Extrication)
Rescue Call (Elevator, Trench, Confined Space, High Angle, Animal, etc.)
5 Haz-Mat Spill / Leak No Ignition
3 Arcing / Shorted Electrical Equipment / Power Line Down / Electrical Problem
Hazardous Condition
2 Service Call (Unauthorized Burning, Water Problem/Leak, Lockout, etc.)
1 Assist Police / EMS / Landing Zone / Missing Person
Stand-By / Cover Assignment
1 Dispatched & Cancelled En Route
3 Smoke Scare / Odor Removal / Problem
18 System Malfunctions
9 Unintentional System / Detector Operation
3 False Calls / Good Intent
Other

56 Total Runs for 177.43 Man-Hours

DEPARTMENT ACTIVITIES

1 Board of Fire Commissioners Meeting
Chief's Meeting
1 Line Officer's Meeting
1 Regular Department Monthly Meeting
1 Relief Association Meeting
1 OEM Meeting
1 Meetings, Committee Function, Other
2 Work Night
Work Detail
1 Drills
Training Sessions
Parade/Wetdown
Public Relations
Stand-by Assignment (Non-Incident)
1 Viewing/Funeral

217.91 Man-Hours

Total Man-Hours for the Month: 395.34

Fire Safety:

Referrals Sent – 13

Responded to Scene – 12

Fire District Coordinator's Report August 16, 2021

- Car 210 (2014 Chevy Tahoe) went to Malouf Chevrolet in North Brunswick on 7-20-2021 to troubleshoot the check engine light coming on, which was determined to be a bad oil pressure sensor. The sensor was replaced, service was performed, and also replaced the passenger's side airbag from the recall notice we received on 3-4-2021. The car was back on 7-22-2021.
- Tower 201 was back from Fire & Safety Services on 7-20-2021 to address several repairs following the annual preventive maintenance that was completed earlier this year.
- Trugreen performed a lawn treatment at Station 20 on 8-5-2021.

Insurance:

- The Nu-Con Group started re-building the block wall at Station 21 on 7-23-2021 that was damaged by Engine 206 in May. The work was completed on 7-30-2021, with all of the contractor's materials picked up on 8-3-2021 and trucks moved back to their regular bays. Engine 206 is scheduled to go to Don Salzmman, LLC for repairs on August 24th.